



Archivum Franciscanum Historicum
Fondazione Collegio S. Bonaventura
Fratelli Editori di Quaracchi

Direzione e Comitato di Redazione:
Collegio S. Isidoro
Via degli Artisti, 41
00187 ROMA, Italia
Tel.: (+39) 3201537073
rivistaafh@yahoo.it

Instructions for Collaborators

The Editors of the AFH accept new and unpublished works that concern the Franciscan Family from the beginnings to World War I (ca. 1206-1918): Friars Minor, Poor Clares, Conceptionists, Annunciades, Third Order, that is, general and regional history, friaries and monasteries, missions, legislation, institutions, liturgy, doctrine, personalities, authors, art, music, etc.

Unpublished sources (letters, sermons, statutes, bulls, chronicles, biographical accounts, acts of chapters, necrologies, library catalogues...) should be transcribed and quoted in their original language, possibly in an appendix. Black and white photos may eventually be inserted in the text or as an appendix, if their presence is judged justified and their quality sufficient. It is up to the author to previously inquire copyright issues and to cover any concomitant costs.

Articles, apart from exceptions, must not exceed a maximum of 40 pp. (2600 characters/page, blank spaces and footnotes included) or 60 pp. (in case of transcriptions of longer unpublished sources) for *Discussiones et Documenta*, or 18 pp. for Miscellanea. Each article has to be sent to the Editors (at rivistaafh@yahoo.it) in Word via e-mail attachment. An AFH style-sheet can be obtained from the Editors.

Each article proposal is first examined by the Editors (either the director or a member of the editorial board) and, if publication is not outrightly excluded, will then undergo a single-blind peer-review by an external reviewer who will be chosen for his or her expertise in the area of the contribution. The reviewer will be sent the article as well as a 'Peer-Review Report' form to be sent back within three weeks. Based on the verdict of both the peer-review and the Editor, the author will be informed and eventually asked to revise his text according to the instructions that will be given to him. Final approval can take place only once the sufficiently revised text is submitted.

Along with the final text version, an abstract of not more than 750 characters (incl. blank spaces) has to be submitted. In the case of an article written in English, the abstract is to be sent in Italian, and in all other cases, in English.

Please, count with a period of ca. 6-12 months between initial submission and the publication of the contribution.

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